



**Central La Human Services District – Board Meeting Minutes
Office of Public Health Conference Room, Alexandria, La
Thursday, November 09, 2017**

Members Present: Priscilla Jeansonne (Avoyelles Parish); Shirley Washington (Catahoula Parish); Dr. Brenda Moore (Concordia); Kathy Scarborough (Grant); Anthony Jackson (LaSalle Parish); Darrell Rodriguez (Rapides Parish), Sandy Guynn (Vernon Parish); Dr. Renata Pilatova (At-Large/Rapides), Dr. Charles Ugokwe (At-Large/Rapides Parish), Dayna Davis (At-Large/Rapides Parish),

Members Absent: Randa Connor (Winn Parish),

Guests: Michael DeCaire, Ph.D. (Executive Director), Karin Shrader (CFO); Crystal Hurt (HR Specialist), RoseMary Futrell (Administrative Assistant/Board Liaison), Vic Dennis, Clarissa Martin and Betty Cain.

AGENDA ITEM	DISCUSSION / ACTION
Call to Order/Quorum	Dr. Charles Ugowke called to order the meeting at 5:30 pm. 10 of 11 board members personally present.
Opening Prayer and Pledge of Allegiance	Sandy Guynn led the prayer and the Pledge of Allegiance was led by Dayna Davis.
Read and Approve November 2017 Meeting Agenda / Solicit Public Comment Requests	Dayna Davis read the November Agenda aloud to the board and guests. Priscilla Jeansonne/Dayna Davis moved/seconded to accept November 2017 agenda. Motion Carried.
Approval of Previous Month's Minutes October 2017 Board Meeting minutes	Kathy Scarborough/Shirley Washington moved/seconded approval of October 2017 minutes. Approved with no changes and motion carried.
District Reports ED Monthly Report Financial Report	Dr. DeCaire read his monthly Executive Director report to the board and public and fielded questions. He announced our new website was complete and members were able to view it for themselves on an IPAD provided by Kathy Scarborough. Karin Shrader reviewed the September 2017 financial report with the Board and fielded questions. Dayna Davis/Anthony Jackson moved/seconded to accept the September 2017 financial report. Motion Carried.

<p>Policy Reviews</p> <p><u>Executive Limitation:</u></p> <p>II. A. Global Executive Constraints</p> <p>II.I. Communication with and Support to the Board</p> <p><u>Board- ED Linkage Review</u></p> <p>IV.C. Accountability of the ED</p> <p>IV.E. Monitoring ED Performance</p>	<p>Dr. DeCaire presented and read the Executive Limitations report and allowed discussion. Dr. Ugokwe reviewed forms for any discussions.</p> <p>Dayna Davis/Brenda Moore moved/seconded that the Executive Director is in compliance with this policy. Motion Carried.</p> <p>Dr. Brenda Moore presented her report and found the Board to be in compliance with the policy with no changes.</p> <p>Priscilla Jeansonne/Anthony Jackson moved/seconded that the board is in compliance. Motion carried.</p> <p>Kathy Scarborough presented her report which was tabled from the October meeting and found the board to be in compliance; however she recommended a wording change be made. She recommended changing “will” to “shall”. The board accepted the changes.</p> <p>Shirley Washington/Priscilla moved/seconded the motion that the board was in compliance with the policy and to accept the changes. Motion Carried.</p> <p>Sandy Guynn presented his report and found the Board to be in compliance with this policy with no changes. Dr. Moore/Darrell Rodriguez moved/seconded the board is in compliance with no changes. Motion Carried.</p> <p>Priscilla Jeansonne/Dr. Brenda Moore moved/seconded the Board is in compliance. Motion Carried.</p>
<p><i>BOARD BUSINESS</i></p> <p>Board Development/Training Topic</p>	<p><i>Fiscal Management/Budget Development:</i></p> <p>Karin Shrader presented the Board with information about this topic and fielded questions.</p>

<p><i>NEXT MONTH</i></p> <p>Board Business</p> <p>Executive Limitations</p> <p>Board Development/Training Topic</p> <p>Strategic Priorities</p> <p>Training Topic</p>	<ul style="list-style-type: none"> • II. G. Asset Protection (reviewed by Michael) • ED Performance Evaluation Committee to be named in December • Comments Solicited on ED’s Performance • Status Update on CLHSD Strategic Plan Selected Initiatives • Policy Limits/Strategic Priorities Form • Mid-Fiscal year update presentation by Karin Shrader
<p><i>Questions/Comments as Solicited</i></p>	<p>Vic Dennis gave an update to the Board and public on CIT and HSD participation. He stated everything was going well and that the guest speakers were very informative. He handed out pamphlets to the board as well as the guests.</p>
<p><i>Announcements</i></p>	<p>Next Meeting: Thursday, December 14, 2017 at 5:30 p.m. Refreshments for December will be provided by Kathy Scarborough.</p>
<p><i>Adjournment</i></p>	<p>Kathy Scarborough/Anthony Jackson moved/seconded adjournment at 6:30 p.m.; approved and motion carried.</p>